

## AVICOM Board Meeting

Dates: 5-6 December 2014

Location: Zagreb, Croatia

Attending:

Janos Tari

Simona Caraceni

Marie-Francoise Delval

Samuel Arce

Hu Jiang

Li Zhi (Translator for Dr. Hu Jiang)

Bob Haroutunian

The board met in the venue of the Museum of Contemporary Art of Zagreb at 9:30. The first point in the agenda was the examination of the draft for the ICOM special project application form for 2015. Samuel Franco presented to the others the draft of the form he completed.

The issues that were debated were:

1) Dates of the meeting in Guatemala: The board approved the dates from 3rd to 7 November 2015, permitting the presence of a weekend inside (because of the presence of museum professionals that can travel with the family), and the workshops on working days that would allow the presence of students and educators.

Other 2015 milestone dates for the Guatemala Conference are:

February: Call for papers

March: Invitations sent to speakers

April: Program confirmed

May: Invitations sent to attendees

June-October: Registration open

The tentative dates for the judging of the FIAMP entries is 4-6 June 2015. The judging will take place in Paris immediately after the ICOM General Assembly.

2) The presentation of the draft proposal is incompatible with the presence of any mention of any FIAMP activity in Guatemala, because it is not compatible with the guidelines to the compilation of the proposal: ICOM does not provide any funds to any Committees annual conference so the Guatemala opportunity will be only to create an ICOM Guatemala-ICCROM-AVICOM joint program.

3) **TO DO:** Inquire to ICOM if we are eligible to present this SAREC proposal for 2015, because of the past request of funding (and the refund to ICOM) for the Rio ceremony, which was not implemented by the previous Board.

4) The issues that were also debated are: the detailing of the anticipated expenses

that AVICOM is going to undertake for the organization of this event; the technological platforms and the technical issues of creating webinars (with Google Hangout on Air, for instance), the anticipated number of attendees to the event, and the possibility to make people pay fees to participate in the conference, similar to the Museums and the Web conference or at the Montreal AVICOM conference.

**TO DO:** Decide if we have to ask for a fee of the participants, to make early-bird (or other discounted) registration fees, and to have a budget (or a proposed budget) for the event.

After the Janos Tari and Marie-Francoise Delval public presentation, the board meeting continued in the afternoon.

5) The board took note of some imprecisions in the public presentation in the Power Point program of Marie-Francoise Delval related to AVICOM and the FIAMP award. The board agreed to the following:

**TO DO :** Create a place in basecamp or wherever (a shared Google Doc folder?) in which all the board members can find the UPDATED information about who we are and what we do, because those errors in a public presentation can transmit a bad or incorrect presentation of our Board and of AVICOM.

**TO DO:** Simona Caraceni is available to compose a Prezi of AVICOM.

6) The board debated the status and the role of our professional board members because of the situation of board members that are no longer available to attend board meetings, that no longer reply to board e-mails, or the situation of the current treasurer who appears to have resigned, officially or unofficially, from the role. The board stressed the importance of the code of ethics for ICOM Members that is an official existing document. On one hand, the ICOM membership, and the code of ethics, allows that professionals can join AVICOM without any kind of difference with other museum employees. On the other hand, the code of ethics prohibits any activities or actions of incorrect or unethical behaviour of any kind by members of the committee, including the board members.

7) Regarding the difficulty to produce a financial report, or the difficulties that affect the treasurers role, the board agreed on the fact that the history of FIAMP, held in a lot of different countries that financially hosted the festival, makes it difficult to trace the finances involved in past events and to create a clear budget that can be used in application forms, or to be given to the persons in charge of the countries that propose themselves to host the event in the future.

8) The recurring lack of a treasurer and the lack of documents is not only from the last two years and Paris doesn't finance FIAMP activity in France because the board is not able to provide real historical "values" for the budget of previous festivals that are organized in foreign nations in the past "for free" for AVICOM, but with the monetary support of the countries that have hosted the event.

9) The status of Stéphane, of Gonzague, of Christofe and the status of a "resigned" board member: the board stresses the importance of a new and official regulation for removal from the AVICOM board, either voluntarily or involuntarily. ICOM has the ethical code, but if we involve ICOM in those internal affairs we have to be sure that

the “removed” member will not contest this decision, because if the person can provide any kind of material proving any kind of misunderstanding, the “removal” measure is against the board itself that has caused the misunderstanding. In the United States, board members would be indemnified against claims of this nature, but we need some clarification from ICOM as to the relevant French law and what the process should be.

**TO DO:** Simona will try to contact Gonzague Gaultier and other board members will contact the other members of the board that do not reply to repeated board e-mails or do not accomplish the task that they agreed to perform and to quickly take corrective measures. The members (Simona and others) will report back to the board regarding their efforts.

10) Simona Caraceni reported that Marco Tonon has a personal archive of digital and analogue material based in Treviso, in charge of the Fondazione Mazzotti, that can be of some interest in creating a general digital archive of AVICOM.

**TO DO:** Simona will contact Marco Tonon and Fondazione Mazzotti about the archive and will report to the Board.

11) Simona Caraceni informed the board that there is an Italian member of AVICOM, Alessandro Califano, that can help Marie-Francoise Delval regarding the cataloguing and digital re-mastering of all the AVICOM archive materials. Simona Caraceni provided the CV of Alessandro Califano, visible also in LinkedIn at <http://it.linkedin.com/in/alessandrocalifano>

And attend the decision of the board about to let them begin their cataloguing activity together.

Based on the information that is obtained, the digitization effort will begin in 2015. The initial effort will be paid from the AVICOM budget, but it is our intent to submit an application for a special project grant to address the overall project effort and cost.

12) Milano 2016 will be the celebration of 70 years of ICOM, and 25 years of AVICOM. The board decided to present, at Milan, the “best of the best” selection of all the awards of the past FIAMP festivals, according to the digitalization of the award winners works. The board agrees to make a little exhibition in the MiCo location of all the historical trophies that can be found.

**TO DO:** Provide a list of the trophies, and arrange for their transportation to Milan (the available trophies are the Shanghai edition one, we will ask Daniele Jalla for the Turin trophy, and three other trophies that Marie-Francoise has; Simona has the Montreal trophy for Cineca, ICOM China can provide the trophy of Shanghai edition)

13) The board completed the ICOM Italia questionnaire, and Simona Caraceni complete the other questionnaire, sending it to Janos for approval.

14) For Milan 2016, we will need:

- 1 screen for the ceremonies 25 years loop (**TO DO:** search for SPONSOR)
- 1 screen projecting the best of the best loop (**TO DO:** search for SPONSOR)
- (**TO DO:** search for SPONSOR) to make the conversion to mobile - 3D movie (SPONSOR can be Cineca)

15) In coordination with the meeting schedule for Milan 2016, AVICOM will propose

workshops on 6 July and an excursion on 8 July.

16) The potential speakers that AVICOM intends to invite to participate in their presentations and workshops includes:

Nancy Proctor, Museums and the Web  
Jack Ludden, Getty  
Aparna Tandon, ICCROM  
Lidia Camacho, Fonotecia  
Fernando Osorio, Fonotecia  
Paul Basurto, Apple iTunes University  
Michael Edson, Smithsonian Institution  
Alfonso Mitrandá, Slim Foundation  
Dr. Hu Jiang, Shanghai Museum  
Kara Vah Malssen, AV Preserve  
Abraham Alegria, Intellectual Property Lawyer

17) Dr. Hu Jiang has invited members of the AVICOM Board (Sam, Simona and Janos) to participate in the International Summit Forum of Shanghai Digital Museums. Bob will also be attending with his wife at his own expense for the air travel. Expenses for all parties in Shanghai will be paid by the Forum. The conference will be held in Shanghai on 26-30 November 2015.

18) At last, the board drew up a list of questions for Alberto Garlandini and the executive ICOM international board to be discussed in the Milan 11-12 December meeting. The list of questions was made by Simona Caraceni and Bob Haroutunian, sent to Janos Tari for presidential approval, and forwarded to the ICOM President, Samia Slimani, Anne-Catherine Robert-Hauglustaine, and unofficially to Alberto Garlandini, to make him also take care of the reply to the questions personally.

The questions are:

1. The AVICOM Association was dissolved at the General Assembly Meeting in Moscow on 20 September 2014. New Internal Rules were proposed and accepted at the General Assembly Meeting but there were not enough AVICOM members available, both present and by proxy, to establish a quorum and vote to ratify the Internal Rules. Can we assume that AVICOM can operate under these Internal Rules even though they will not be ratified by the membership until a future General Assembly?

2. We have lost contact with the current Treasurer since the General Assembly Meeting in Moscow. She has not responded to multiple e-mails and phone calls. What is the process to terminate her as Treasurer, remove her from the Board, and cancel her access to the HSBC bank account? Is there an established process? Are there any precedents in the history of the International Committee's or some practice of ICOM?

3. We have two Board Members who have never attended one board meeting since their election. Our Internal Rules state that Board Members can be removed if they fail to attend two consecutive Board Meetings. What is the process to remove these individuals from the Board? Are there any precedents in the history of International Committee's or some practice of ICOM?

4. AVICOM would like to submit an application for funding for a special project. In the past (under the previous Board), AVICOM received funding for a special project and then never executed the project. The money was subsequently returned to ICOM. Will this history affect our ability to receive funding for special projects in the future?

5. How can AVICOM use the ICOM e-mail database for mass notifications to national committees and other international committees to notify them of special AVICOM and FIAMP activities? What is the practice to inform the persons in charge of the national committees and international committees, and request that they, in turn, inform their members?

6. We have numerous issues with the current AVICOM membership database. E-Mail addresses are missing, there appears to be significant duplication, the list appears to be populated with individuals who are identified as inactive, etc. How do we obtain a membership list of current, valid active members with full contact information?

7. Regarding the exact number of AVICOM members and the questions about how they are calculated, what is the exact quorum for an international committee general assembly vote? Is there any way to obtain, also internally, the number of AVICOM “active members” and “inactive members”, and also their right to vote, their count in the quorums, and their qualifications to submit proxies?

8. Do international committees have to subscribe to the French law in the same way as ICOM itself? What is the precedent when French law conflicts with the laws of the host country for an event? Can there be a clarification of the exact laws that can be of special interest of all international committees for their activity, and in particular for AVICOM activity (audio-visual and new technology, and digital archives)? Is it possible to have a section in the ICOMMUNITY website regarding the French law? If an international committee has an archive in a country outside France, what are the rules and regulations that have to be respected? If a committee organizes some events in countries outside of France, is the organization of the event under the French law or under the rules and regulations of the specific host country?

9. Can each of the National Committees and other International Committees assign an individual to be a liaison to AVICOM so we have a specific point of contact?