

## ENGLISH

### **RESEARCH**

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*Requirements and Instructions*

### **AWARD**

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## **RESEARCH**

CECA gives much importance to research in education and cultural action, and promotes it through a series of measures, the following being the most noticeable:

- Supporting an international network of researchers which now includes just over 100 members. To join this network, one just has to participate at least once to a CECA Annual International Conference, and ask to become a member;
- Introducing oral presentations of research reports at the Annual International Conference. The conference program contains the call for proposals, the date of their sending, as well as the characteristics of each type of research accepted;
- Publishing research reports provided they are revised and detailed to meet the requirements of a scientific paper (see below *Requirements* and *Instructions*). Formerly, reports were bounded in a book. In the future they will be published electronically, but they will continue to be submitted to a three-member reading committee;
- Creating an award, the Colette Dufresne-Tassé Award for Research in Education and Cultural Action.

### **Publishing a research report**

Three types of research - empirical, historical, theoretical - can be presented orally during the Annual International Conference, and then published.

#### ***Requirements***

##### *Empirical research report*

This type of report at least includes:

- Observations, questions, or problems that instigated the research;
- Previous relevant investigations and theories, their presentation and synthesis;
- Questions or hypotheses that guided the data (information) gathering;
- Instruments and sample or population used, their presentation and justification;
- Results; 1) their description and significance; 2) their contribution to museum education, cultural action or museology;
- Propositions for future investigations;
- Complete list of the books or articles cited in the report, written in accordance with the *Instructions* regarding the form of the text.

##### *Historical research report*

This type of report at least includes:

- The subject matter investigated as it appears in the relevant publications;
- The question(s) that oriented the investigation reported;

- A definition of the main concepts used;
- The primary and secondary sources utilized, and the results that they entail:
  - Establishing one or a series of facts;
  - Describing them;
  - Explaining them, i.e. identifying their cause(s);
  - Eliciting consequences;
  - Placing the preceding results in a wider context.
- Their contribution to museum education, cultural action or museology;
- Propositions for future investigations;
- Complete list of the books or articles cited in the report, written in accordance with the *Instructions* regarding the form of the text.

### *Theoretical research report*

This sort of report at least includes:

- The observation, question, or problem that instigated the investigation;
- A synthesis of the texts already published on the subject matter, what they have to offer, and their shortcomings;
- The steps taken to answer the question or find a solution to the problem treated;
- The end results, what they bring to museum education, cultural action or museology;
- Some propositions for future investigations;
- The complete list of the books and articles cited in the report, written in accordance with the *Instructions* regarding the form of the text.

Note: Theoretical research should not be confused with a publication review or presenting one's own opinion or position.

### *Instructions regarding the form of the text*

Whatever the type of investigation, the text submitted should be preceded by an abstract, keywords, and have the following usual features:

<b>Maximum length</b>	70 000 characters, spaces included
<b>Language</b>	English, French or Spanish, i.e. ICOM official languages
<b>Format</b>	Word document
<b>Margins</b>	Left, right, top or bottom: 2.5 cm (1 inch)
<b>Justification</b>	On both sides
<b>Spacing</b>	1 line
<b>Font</b>	Times New Roman 11 points
<b>Title</b>	Capital letters, bold, centred
<b>Name of each author</b>	Lowercase letters (except for the first one, a capital), bold, centred
<b>Electronic address</b>	Italic, centred
<b>Affiliation</b>	Lowercase letters (except for the first one, a capital), bold, centred
<b>Abstract</b>	Same language as the report and, if possible, in the two other ICOM official languages; maximum 1500 characters, spaces included; sent electronically on a file different from the one of the report
<b>Keywords</b>	Maximum 5; a comma between each term; sent in the same file as the abstract
<b>Paragraphs</b>	No indentation, but a double space before the next paragraph
<b>First-level headings</b>	Lowercase letters (except for the first one, a capital), regular character, bold, centred

<b>Second-level headings</b>	Lowercase letters (except for the first one), regular character, bold, flush left margin
<b>Third-level headings</b>	Lowercase letters (except for the first one), italic, bold, flush left margin
<b>Citations</b>	Italic, text indented on the left and the right hand sides
<b>Enumerations</b>	Text indented, each element preceded by a point, a letter or a number
<b>Footnotes</b>	Indicated by a number in the text <sup>1</sup> and placed at the bottom of the page on which they appear
<b>References in the text</b>	Between parentheses; authors introduced in alphabetical order; example: (Marin, 1929; Wool and Singer, 1922)
<b>References, end of the text</b>	Authors presented in alphabetical order; in case of same author multiple references, chronological order is used; no indentation, but double spaces between 2 references
<b>Examples of references</b>	For a conference paper, journal article, book, book chapter, edited volume, technical report, dissertation, and unpublished document respectively:

Chalnick, A., and Billman, D. (1988). Unsupervised Learning of Correlational Structure. *Proceedings of The Tenth Annual Conference of the Cognitive Science Society* (pp. 510-516). Hillsdale, NJ: Lawrence Erlbaum Associates.

Chamberland, T. (1997). Le musée comme lieu d'apprentissages importants. *Revue canadienne d'éducation des adultes*, 4, 5, 122-144.

Ericsson, K.A., and Simon, H.A. (1993). *Protocol Analysis*. Cambridge, MA : The MIT Press.

Holguin, M.C., y Baquero Martin, M.J. (2010). Encuesta sobre el personal rentado que trabaja en los museos argentinos y la existencia de departamentos educativos. En M.C. Holguin, M.J. Baquero Martin y M.A. Botero Salterén (Comp.), *Educación : Aprender y compartir en museos* (p.122-131). Buenos Aires : Editorial Teseo.

Lépervier, N. (ed.) (2003). *Les musées et leur rentabilité économique*. Montréal, QC : Les Presses de l'Université canadienne.

Ohlsson, S., and Langley, P. (1985). *Identifying Solution Paths in Cognitive Diagnosis* (Tech. Rep. CMU-RI-TR-85-2). Pittsburgh, PA: The Robotics Institute, Carnegie Mellon University.

Poirier, A. (2007). *Imaginer pour comprendre : trois études empiriques*. Thèse de doctorat déposée à la Faculté des études avancées de l'Université de l'Est.

Savard, M. (2014). *Trouver de nouvelles façons d'exprimer des idées dans une exposition temporaire*. Notes de cours. Maîtrise en muséologie, Université du Grand Nord.

<b>Tables and graphs</b>	Numbered; numbers indicated in the text; sent in a separate file (they will be placed at the end of the text by the editor)
<b>Photographs</b>	Smallest number possible; numbered; numbers indicated in the text; sent in a separate file (they will be placed after the tables and graphs)

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<sup>1</sup> Example of a footnote

## **AWARD**

### **Description**

#### **Aims**

#### **Eligibility**

#### **Application**

#### **Evaluation**

#### **List of granted awards**

#### **Texts of awarded researches**

### **Description**

The Colette Dufresne-Tassé Award for Research in Education and Cultural Action is offered to the best empirical research report presented at the CECA Annual International Conference. It consists in a contribution of up to 400 Euros for covering the winner's accommodation costs, the CECA Board or the conference organizers taking care (covering the costs) of the inscription fee. The beneficiary's text is published on the CECA website.

A month after having been informed, the winner sends to the CECA Secretary a photocopy of her/his ticket (air plane, train, bus) as a proof of her/his intention to participate to the conference.

*Note: CECA is not responsible for the travel expenses.*

### **Aims**

With the Colette Dufresne-Tassé Award, CECA is aiming at:

- Stimulating the research activity amongst its members;
- Improving the museum offer to its publics;
- Accelerating the development of museum education and cultural action through the introduction of new empirical data or instruments for professional work or research.

### **Eligibility**

To be eligible, one should:

- Be an individual or institutional member of CECA, and have paid the inscription fee the year one applies;
- Have carried out the investigation for one's own institution or for a group of them including her/his own;
- Have carried out the research oneself. If colleagues or students have collaborated, they are considered as co-authors and mentioned as such, but the 400 Euros and inscription fee are granted only to the CECA member who applied or to a research team member explicitly designated before the opening of the International Conference;
- The proposed piece of research should not have been published elsewhere;
- It must be empirical (see *Requirements* and *Instructions* above);
- It must deal with the offer of an institution to its publics (for example an educational or cultural programme, an exhibition), with this public, an instrument for professional work or research.

*Note: CECA Board members could not apply.*

### **Application**

#### ***Submission date***

The same as for sending a research proposal

### **Steps**

Any candidate to the award should:

- Send a proposal for a research communication as indicated on the CECA International Conference website, and specify that she/he is applying for the award;
- At the same time, send to the CECA Secretary a text of 35 000 to 70 000 characters (spaces included) describing her/his research according to the previously described *Requirements* for an empirical research and *Instructions* regarding its layout. The document is sent electronically.

### **Notes**

- *Winner or not, on the condition of having had her/his communication accepted, the candidate delivers a 20 minutes oral presentation of her/his research.*
- *The proposal, the 35 000 to 70 000 characters text, as well as the oral presentation could be in English, French or Spanish, that is to say any of the ICOM official languages.*
- *The proposals or texts that do not comply with the preceding characteristics or are sent too late are not considered.*

### **Evaluation**

The text is submitted to a three-member reading committee that evaluates it according to the following criteria:

- The rigour of the research described in the 35 000 to 70 000 characters text;
- Its contribution to education or cultural action;
- Its input to the institution for which it was realized.

### **List of granted awards**

2016 Hervás Avilés, Rosa María; Sánchez Lázaro, Antonia Maria ; Castejón Ibáñez, Magdalena  
Universidad de Murcia. *El museo como espacio de desarrollo local. Una experiencia de participación ciudadana.*

### **Texts of awarded researches**