

CIDOC Board meeting Minutes

Time and location: September 5th, September 6th, September 7th 2015 at National Museum Institute, New Delhi
Attendees: Nicholas Crofts, Emmanuelle Delmas-Glass, Maija Ekosaari, Dominik Remondino, Kaie Jeaser, Gabriel Bevilacqua , Martina Krug
 Working group chairs: Jonathan Whitson Cloud, Mika Nyman, Christian-Emil Öre, Monika Hagedorn-Saupe, Manvi Seth, Regine Stein
Guests
Apologies: Terry Nyambe, Erin Coburn, Günther Görz, Walther Koch, Susanne Nickel, Stephen Stead, Martin Doerr, Siegfried Krause
Minutes taken by: Maija Ekosaari

Agenda:

1. Approval of minutes
2. Approval of the agenda
3. PERSIST project
4. Travel support for CIDOC board members
5. Training Association
6. Translation of CIDOC Guidelines
7. Board Elections 2016
8. 2016 Budget and Finances
9. Delegation of authority
10. New working group, *documentation of exhibitions and performance art*
11. CIDOC2016 conference
12. CIDOC 2017
13. Documentation standards terminology project
14. Next board meeting

A = Action / D = Decision / I = Information		Who	When
	1. Approval of minutes		
D	Minutes of the previous CIDOC Board meeting in Berlin were approved.		
	2. Approval of the agenda		
D	The meeting agenda was approved. The agenda covers the three board meetings between 5 th and 10 th of September		

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I	<p>3. PERSIST project</p> <p>PERSIST is a UNESCO-sponsored project (Funding from Holland and EU) aimed at developing recommendations for digital preservation for use by the cultural heritage sector: archives, libraries and museums. Currently the project is mostly mainly archive and library-based. At the suggestion of ICOM Paris, Nicholas and Susanne have participated in two meetings so far, in Paris and Cape Town. There is a need for more input from the museum community to ensure that the recommendations reflect the museum perspective.</p>	Nick	
D	<p>4. Travel support for CIDOC board members</p> <p>Nicholas presented a final draft policy proposal for limited financial support to help CIDOC board members attend key meetings. After discussion, the board decided to present the document for vote at the AGM. The document and associated background information will be distributed in advance for consultation by the members.</p>	Nick	
I D A	<p>5. Training Association</p> <p>Nicholas presented a revised draft of the statutes for the CIDOC Training Association, based on Swiss law. This takes into account comments received on the earlier version.</p> <p>After discussion and amendment, the board accepted the revised statutes. (Final version appended.)</p> <ul style="list-style-type: none"> <i>Nicholas will set up the association by the end of 2015.</i> 	Nicholas	2015
I D A	<p>6. Translation of CIDOC Guidelines</p> <ul style="list-style-type: none"> The CIDOC Information Categories (aka the CIDOC Guidelines) are currently available in English, French and Portuguese. Translation into Spanish is already underway. The board decided to translation the document into Hindi and Arabic. <i>Regina, Nick, Jonathan will oversee revision of the text and translation</i> 	Nicholas, Regina, Jonathan	July 2016

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7. Board Elections 2016			
I	The current CIDOC board's term of office will end in 2016. The chair Nicholas Crofts, now in his second term, will not be eligible for reelection. In view of his high workload he wishes to step down earlier, at the end of 2015.		
D	The board decided to appoint an interim Chair until the elections in 2016, after which a newly elected chair will take office. Monika Hagedorn-Saupe kindly agreed to act as the interim chair. She will take over officially at the beginning of 2016 (date agreed after the board meeting). Results of the 2016 elections will be announced in the CIDOC AGM in Milan.		
A	<ul style="list-style-type: none"> <i>Nick will ask Richard Light to organize the CIDOC board elections.</i> 	Nicholas	
8. 2016 Budget and Finances			
I	Dominik will present the CIDOC 2015 financial report and 2016 budget plan during the AGM. In addition to the standard items, the following will have to be taken into account: <ul style="list-style-type: none"> The result of the vote on travel support for CIDOC board members. Estimated costs for Milan 2016 (€2000 for transport and €2000 for hospitality). Hosting for the Documentation Standards terminology project €50 Translation of the CIDOC Information Categories into Hindi and Arabic. 	Dominik	
9. Delegation of authority			
I	Nicholas informed the board that the president of ICOM is now offering ICOM International Committees a "delegation of authority". This will effectively allow ICs greater autonomy, allowing them to enter into contractual agreements (subject to some limitations).		
D	The board agreed that the opportunity is worth pursuing		
A	<ul style="list-style-type: none"> <i>Nicholas will follow up with the ICOM legal advisor.</i> 	Nicholas	
10. New working group, documentation of exhibitions and performance art			
I	Gabriel presented a formal proposal defining the name, scope and objectives of the WG. (Proposal appended)	Gabriel	
D	After discussion, the Board accepted the proposal. The WG will hold its inaugural meeting during the conference.		
11. CIDOC2016 conference			
I	Maija has been working on 2016 preparations since November 2014. The progress has been reported to the board by email and shared folder in Google docs.	Maija	
A	<ul style="list-style-type: none"> <i>The Board members and WG chairs have been asked to update the program they will contribute on</i> 	all	20.8.2015

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I A	<p>12. CIDOC 2017</p> <p>A firm proposal has been received from Georgia for 2017. No other bids have been received to date.</p> <ul style="list-style-type: none"> <i>Maija has agreed to update the conference guidelines.</i> 	Maija Nick	End 2016
I	<p>13. Documentation standards terminology project</p> <p>Jonathan demonstrated the online collaborative system for defining multilingual museum terminology. The board discussed the scope and ambitions of the project and the expected outcomes, and thanked Jonathan for getting the platform ready in time for the 2015 conference.</p>		
D A	<p>14. Next board meeting</p> <p>The next board meeting will be held in Milan or Turin 29th – 31st January 2016.</p> <ul style="list-style-type: none"> <i>Maija will enquire about meeting rooms and the host. The venue will depend partly on the availability of rooms.</i> 		