



Dear ICFA members,

We will be electing a new Executive Board for the coming term 2016-2019. The Board is our governing body and a very active one. We are keen therefore to encourage members to join us and help develop ICFA further.

Below, you can find further information on the conditions for being a candidate and the Nomination Form.

A new Board is elected every three years on the occasion of the ICOM triennial conference. The new Board will consist of eight (8) members including the President, Secretary and Treasurer. Once the Board is elected it will then elect the President and appoint the Secretary and Treasurer.

RULES of the International Committee for the Museums and Collections of Fine Arts

Article 11 : Executive Board

- a. It is composed of at least five persons, who must be ordinary ICOM members. Elections are held during the General Assembly, as part of the ICOM Triennial Conference. A call for candidates is sent to the members prior to the Assembly. With the exception of the Chair, who has to be elected separately, the Board constitutes itself. Members of the Board are elected for three years, and their mandate can be renewed once. A member of the Board may subsequently be elected as chairperson for a maximum of two additional terms. The status of member of the Board is incompatible with an executive function in another organ of ICOM or in one of its affiliated organizations.
- b. The outgoing Executive Board shall invite nominations for the next Executive Board at least four months before the triennial General Assembly and shall inform the voting members of the names and qualifications of candidates at least two months prior to the date of commencement of the triennial General Assembly. A member of the Committee who is unable to attend the triennial General Assembly may authorize, in writing, another voting member to vote on his or her behalf at the election or may vote by mail.

- c. If a member of the Executive Board ceases to hold office for any reason during the period between the triennial General Assemblies, the position may be filled by co-option of another member of the Committee until the next triennial meeting is held.
- d. A member of the Executive Board shall cease to hold office if the member: - resigns, - cannot attend the meetings of the Committee for any reason.
- e. The Executive Board shall meet as often as it deems necessary but not less than once in each year.
- f. The quorum for a meeting of the Executive Board shall be one third the number of Board members present personally.

Article 12 : Role and Responsibilities of the Executive Board

- a. The Executive Board is responsible for managing the affairs of the Committee and for ensuring that the requirements of the Statutes of ICOM and these Rules are met.
- b. The Executive Board shall, before any meeting of the Committee is held in a State, satisfy itself that no impediment will be placed in the way of any member of the Committee attending the meeting, by the Government of the host State.
- c. The Executive Board shall each calendar year prepare a report on the activities of the Committee during the preceding year which shall be sent to all members and considered at the annual plenary meeting (if one is held). The report shall be transmitted to the Secretary-General for submission to the Executive Council and the Advisory Committee of ICOM.
- d. The Executive Board shall, when requested to do so by the Secretary-General, transmit a report on the work of the Committee for the preceding triennium to the Secretary-General for submission to the Executive Council, the Advisory Committee and the General Assembly of ICOM.
- e. The Executive Board shall, when requested by the Secretary General and after consulting with the voting members of the Committee designate two voting members of the Committee to vote on its behalf at the General Assembly and in the election of the Executive Council. If the Committee does not expect to be represented at the Assembly, advise the Secretary-General of its intention to vote by mail.
- f. The Executive Board shall, at least six months prior to the General Assembly, submit to the Secretary-General its comments on the draft triennial program of ICOM and a draft of its own triennial program of work for inclusion in the final triennial program of ICOM for consideration at the General Assembly.
- g. The Executive Board shall ensure that members of the Committee are kept fully informed of the work of the Board, of its plans for the activities of the Committee and of any other matters relevant to the work and functions of the Committee. It may publish a regular Newsletter or communicate with the members by such other means as it deems appropriate.
- h. The Executive Board may set up working groups for specific purposes, as well as regional sub-committees, depending on the needs of the program or on request by members.

NOMINATION FORM

Return before may 30th, 2016 to Jacques.kuhnunch@orange.fr
Please fill in this nomination form.

Dear ICFA Secretary,

I intend to stand for election for the ICFA Board for the period 2016-2019.

Surname:

First and middle names:

Country:

Address:

Telephone:

E-mail:

ICOM Membership number:

Brief CV (max 150 words):

Statement of motivation.

Why do you wish to stand? (max. 150 words):

Seconded by the following two ICFA-members:

(1) Surname:

First and middle name:

ICOM No:

(2) Surname:

First and middle name:

ICOM No:

Your signature:

Date and Place: