



## INTERNATIONAL COMMITTEES ANNUAL REPORT Name of the IC

- A) ACTIVITY REPORT 2010**
- B) FINANCIAL REPORT 2010**
- C) THREE-YEAR PLAN 2011-2013**
- D) SIGN-OFF BY THE PRESIDENT OF THE COMMITTEE**

To be returned by **25 FEBRUARY 2011** to:  
ICOM Secretariat- Division of Administration and Finance  
UNESCO House 1, rue Miollis – 75015 Paris-France  
Tel.:+ 33 (1) 47.34.05.00 – Fax: +33 (1) 43.06.78.62  
Email: [ICReports@icom.museum](mailto:ICReports@icom.museum)

This report is a tool to better understand the work of the International Committees and will help ICOM allocate its resources fairly and productively (refer to the attached internal memorandum)

*Sound reporting is the best way to promote the recognition of the work of International Committees in general and your committee in particular!*

For any specific question, do not hesitate to contact ICOM Secretariat through the following email address: [ICReports@icom.museum](mailto:ICReports@icom.museum). The Secretariat will send an acknowledgement of receipt of your report. Committees whose annual report does not reach ICOM Secretariat by the deadline of 25 February 2011 will receive no subvention in 2011.

**The following is the annual report of the International Committee of Museums of Ethnography (ICME)**

**A) ACTIVITY REPORT for 2010**

**1. Annual Meeting(s)**

*Please provide the following information about your annual meeting for 2010. In case you have several meetings or separate meetings of working groups, please copy the form and specify additionally for each as attachments.*

Dates **November 8-10, 2010**

Location (city and country) **Shanghai, China**

National Committee(s)

Did you notify the National Committee when holding a meeting in its country? **Yes** No

Host institution or organisation (if any)

**The Cultural Palace of Nationalities, State Ethnic Affairs Commission, Beijing**

Number of participants

	Attendees	Geographic Origins		
		From the host country	From the Region*	From the rest of the world
A. ICOM Members from your IC	36			
B. Other ICOM Members	32			
C. Total ICOM Members (A+B)	68	3	12	58
D. Non-ICOM Members	30	30	?	?
<b>Total Attendees (C+D)</b>	<b>166</b>	<b>33</b>	<b>12</b>	<b>58</b>

\* Regions are the following: Europe, North America, Latin America, Africa, Asia, Arab States and Pacific

The approximate number of participants in ICME/2010/Shanghai is based on two figures. One is the number of participants in the ICEE /ICME joint session on November 10. Approximately 100 people attended that session; many were ICME members, many were ICEE members, many were others. No registration list was taken.

Secondly, ICME sponsored eight addition sessions. Three were general sessions. A full day of sessions was devoted to our annual conference theme “The Challenging Museum/ Challenging the Museum.» On the first day of the meeting session attendees registered ; we did not, however, keep track of their committee membership. This is the source of the number (33) of attendees from the host country. Without an updated list of members, we do not know which of these individuals are members of the committee.

In sum, because ICME/2010/Shanghai was held in conjunction with the ICOM triennial and the sessions were open to all, it is difficult to provide exact numbers as requested.

Of the individuals that registered during the ICME sessions, thirty three (33) countries were represented, 28 papers and scientific reports were delivered. Countries represented include:

Australia	Estonia	Norway	USA
Austria	France	Romania	Vietnam
Azerbaijan	Germany	Russia	Zambia
Belgium	Greece	Singapore	
Brazil	India	Slovenia	
Bulgaria	Israel	South Africa	
Cambodia	Korea	Sweden	
China	Malaysia	Switzerland	
Croatia	Mexico	Taiwan	
Denmark	Netherlands	UK	

#### Joint Meeting?

a) *If this meeting was jointly presented with another International Committee, National Committee or Affiliated Organization, please identify:*

One session, consisting of two panels, on Wednesday, November 10, was organized jointly with the International Committee of Exhibition Exchange (ICEE). The theme of the sessions was “Exchanging Meaning.” Over 120 members of both committees attended this session. ICME and ICEE also organized a joint evening member reception at the Shanghai Museum on Tuesday, November 9; over 100 people attended.

b) *If this meeting was jointly presented with an institution or organisation outside ICOM, please identify: n/a*

#### In-Kind Services

*In many cases, the International Committees benefit from in-kind services. Please list services that were provided for the meeting (s) (e.g. use of space for meetings, receptions, mail, translation, printing, etc.) and to the extent possible, please provide estimates of the money value for such services.*

The Cultural Palace of Nationalities, State Ethnic Affairs Commission, Beijing generously provided the annual ICME dinner on November 10, for ICME members and invited guests, at LuBoLang restaurant. About 100 people attended this banquet. Afterwards, entry at the Shikumen House Museum was provided.

In addition, bus transportation to the dinner and the Museum were provided by The Cultural Palace of Nationalities, State Ethnic Affairs Commission, Beijing. We have no way of estimating the money value for the evening. The event was invaluable for the continued sharing and building of relationships.

The Cultural Palace of Nationalities, State Ethnic Affairs Commission, Beijing also printed flags emblazoned with the ICME logo, as well as small gifts for ICME members presented in bags printed with the ICME logo overlaying a Chinese textile print. They provided an outline program of the ICME papers in Chinese for the Chinese participants.

What other organizations, institutions or companies were eventually involved with the meeting (e.g. sponsors, other organizations, museums, ICOM national committee, another IC, etc.)?

China National Committee

The Cultural Palace of Nationalities, State Ethnic Affairs Commission, Beijing

Shikumen House Museum

International Committee of Exhibition Exchange (ICEE)

Language

In what language(s) was the meeting conducted?

**English**

Was simultaneous translation provided for some or all of the meeting?

**No**

Results/Products

(e.g. publication, Web report, networking, training, etc.)

Conference papers will be published on ICME website - <http://icme.icom.museum/>

Conference photos will be published on ICME website

Conference report will be published in ICME newsletter – March 2011

Conference press coverage – The ICME president, Dr. Annette B. Fromm, was interviewed by the print and broadcast media during the ICOM excursion to Nantong. No copies were obtained.

Conference notices and the Call for Papers were sent to and appeared in the following web outlets:

Calls for papers:

American Folklore Society Monthly News Bulletin, February 2010

- AllConferences.Net - <http://www.allconferences.com/link.htm>
- TheArchaeologicalBox.com | LaBoiteArcheologique.com
- The China Science-Meeting Online - [www.meeting.edu.cn/webmedia/oemui/en/meetshow.asp?type\\_id](http://www.meeting.edu.cn/webmedia/oemui/en/meetshow.asp?type_id)
- G-Conference - [www.gconference.net/eng/conference\\_view.html?no=9640...](http://www.gconference.net/eng/conference_view.html?no=9640...)
- [www.pacificarts.org/node/360](http://www.pacificarts.org/node/360)

- Africom-L

Conference notices :

- [expopromoter.com/Event/lang/en/id/88146/](http://expopromoter.com/Event/lang/en/id/88146/)
- [www.goingtomeet.com/93060](http://www.goingtomeet.com/93060)
- [www.tepapa.govt.nz/WhatsOn/.../ICOMgeneralconference.aspx](http://www.tepapa.govt.nz/WhatsOn/.../ICOMgeneralconference.aspx) - Cached
- [www.therai.org.uk/at/anthcal/](http://www.therai.org.uk/at/anthcal/) - Issue vol. 26, no.4 & no. 5

## 2. Communication

*Please describe the frequency and methods of communication (surface mail, email, Web site, ICOM News, Newsletter, promotions in trade publications, etc.) you have used to contact members of the committee.*

### Yahoo group

ICME continues to communicate news and ethnography museum related events via a group facilitated by Yahoo - <http://groups.yahoo.com/group/icme/>. This group was founded in 2001 and has nearly 900 members.

### Website

Notice of the new ICME website appeared early in the year on the Museum Anthropology blog [museumanthropology.blogspot.com/](http://museumanthropology.blogspot.com/)

The ICME website - <http://icme.icom.museum/> - continues to be the main source of communications with ICME members and others. Late in the year, the archive of past ICME newsletters, dating from 1981 to the present, were added to the website. The process of adding archived conference programs and papers was begun late in the year with the addition of the program and abstracts from the Museum and Xenophobia conference held in Leipzig, Germany in 1994

### Newsletter

Four Issues of ICME News were distributed via e-mail and the ICME Yahoo group. They are: Vol. 56, March 2010; Vol. 57, July 2010; Vol. 58, September 2010; and Vol. 59, December 2010. With the last volume, the new newsletter editor, Mihai Fifor, converted it to a PDF format. This change allowed the insertion of photographs in the newsletter.

A number of ICME members have indicated that they do not access e-mail. Newsletters are posted to them via snail mail.

## 3. Publications

- *Please list publications (paper and electronic) in progress or completed in this year and indicate status (published, in progress), please include editor / number of pages / n° ISBN / date of publication / language of publication,*
- *Please send a copy of each publication to the ICOM Secretariat.*

### Informational Brochure

A new informational brochure for ICME was created in print and digital format and distributed at the Shanghai ICOM triennial. It is also posted on the ICME website

<http://icme.icom.museum/index.php?id=100>.

#### Annual Report

The ICME triennial report was presented as an illustrated powerpoint presentation during the annual member's meeting in Shanghai.

#### **4. Participation of Target Groups**

*When filing in this section, please distinguish the followings:*

- *Actions specifically intended towards targeted groups;*
- *Support to target groups by your IC alone or your IC in cooperation with other institution?*

##### Young Professionals (under 35 years old)

A number of young professionals participated in the ICME/2010/Shanghai conference. With funding from ICOM, three young professionals attended the conference. Two presented papers; the third is a member of the ICME board and moderated a session. ICOM Youth Fellows were:

Agnes Aljas, Estonia                      Mario Buletic, Croatia                      Victoria Phiri, Zambia

ICME also offered two youth fellowships to allow young members of the committee to participate in the 2010 conference. ICOM was able to waive the conference registration for one ICME Youth Fellow. ICME Youth Fellows were:

Martin Earring, USA (Sioux)                      Mari Mathiesen, Norway

All of the Youth Fellows – ICME and ICOM – have been required to write a summation of their observations and experiences at the conference and in China.

##### Participation of Representatives from Developing Countries

*Reference can be made to those countries identified as belonging to categories 2, 3 and 4 as determined for the membership policy available on pages 12 to 15 of ICOM Triennial Report*

[http://icom.museum/fileadmin/user\\_upload/pdf/Activity\\_report/activity\\_report2007-2010\\_fr.pdf](http://icom.museum/fileadmin/user_upload/pdf/Activity_report/activity_report2007-2010_fr.pdf)

Participants from nineteen (19) developing nations attended the ICME annual meeting in Shanghai. Funding for some of these individuals was provided by fellowships from ICOM and from ICME.

##### *Category 2*

Bulgaria	Korea, Rep.	Russia
Croatia	Malaysia	Slovenia
Estonia	Mexico	
Israel	Romania	

##### *Category 3*

South Africa	Brazil	China
Azerbaijan	Cambodia	India

##### *Category 4*

Cambodia	Vietnam	Zambia
----------	---------	--------

### Recruiting Campaigns

*Please indicate any specific recruiting campaigns of members developed to increase the number of members of your IC.*

**N/A**

## **5. Achievements for the Year 2010**

*Please list anything not covered above that you want to tell us about your committee's achievements!*

### ICME Rules

The updated ICME Rules were voted upon and accepted by the ICME membership at the ICME annual meeting in Shanghai in November. The most significant change is the codification of the number of ICME board members, at 9 members, including the executive committee.

### WIPO Participation

ICME continues to collaborate with WIPO.

### Wiki Initiative

ICME continues to work on developing a web presence with the Wikipedia Foundation which will allow for access to ethnographic collections globally.

### International Journal of Intangible Heritage

In the capacity of ICME chair, Dr. Annette B. Fromm, continued to serve on to the Editorial Board of the International Journal of Intangible Heritage, published by the National Folk Museum of Korea.

### Informational Brochure

New informational brochure about the committee was designed and printed, see above.

### Listings

ICME is listed as an organization in the following websites and print sources:

MuseumsUSA - <http://www.museumsusa.org/assocs/info/2510407>

*Yearbook of International Organizations* - [www.uia.org](http://www.uia.org)

In addition, the ICME website is cited as a source of data for e-Connecting People, Places and Cultures Newsletter - <http://sn135w.snt135.mail.live.com/default.aspx?wa=wsignin1.0>.

## B) FINANCIAL REPORT 2010

If you think your committee will benefit from giving a more detailed financial report, throwing attention to important aspects of your financial activities and considerations, please feel free to do so at the end of this financial report form.

### 1. Statement of activities (please specify the currency used)

ACTUAL INCOME	
(1) Balance from previous years brought forward January 1 <sup>st</sup> 2009 In EUR In USD In cash  <b>Total In EUR</b>	IN EUR            € IN USD            USD IN CASH            USD €  EUR
(1) Balance from previous years brought forward January 1 <sup>st</sup> 2011  <b>Total In EUR</b>	IN EUR            € IN USD            USD IN CASH            USD €  €
(2) ICOM Subvention 2.7. 2010.	€
(3) Other ICOM funding	n/a
(4) Revenue from annual meeting(s) (to be detailed in section B.2 below)	n/a
(5) Membership income (if applicable)	n/a
(6) Other income (please detail – e.g. Sponsorship, Transfer of ICME funds from National Museum Denmark	DKK    €
<b>(A) Total income (Sum of items 1 to 6)</b>	€

ACTUAL EXPENSES	
(7) Bursaries	n/a
(8) Publications Annual conference program - 28.10.2010./A. Fromm	USD - €
(9) Web site	
(10) Expenses related to annual meetings [including administrative meetings] (to be detailed in section B.2 below) Shanghai – ICME reception/Shanghai Museum	€



(11) Bank charges ICME Grant for ICOM General conference, Shanghai Mari M. Mathiesen, Norway Martin Earring, USA	€ €
(12) Other expenditures (please detail)	n/a
<b>(B) Total expenditures (Sum of items 7 to 12)</b>	€
<b>(C) Balance to be carried forward (A-B) = (C)</b>	€
<b>(D) Balance of the IC's bank account as of 31 December 2010</b>	€

Please confirm the balance to be carried forward by providing the balance of the International Committee's bank account as of 31 December 2010 (D).

In case of differences between (C) and (D), please provide the necessary explanations. For example, accruals/provisions related to 2010 to be paid in 2011.

## 2. Specific statement of activities for Annual Meeting(s) (please specify the currency used)

*Note* : Using the columns below, please indicate where income and expenses have been handled. For instance, Income directly being paid into a host institution/organisation (like in many instances participation fees) as well as costs for services given/covered by a host institution/organisation, and not handled by the committee, should be reported below in the 'Host' column. If applicable, please provide the financial report issued by the Host Institution or any third party providing you assistance with the organisation of Annual Meeting.

**N/A, Since ICME/2010/Shanghai was part of the ICOM Triennial, no additional registration fees were required. Payment for the evening reception at the Shanghai Museum was paid from the ICME account. Other expenses included the two (2) ICME Fellows and the printing of the conference program.**

What were the participation fees?

Early Registration: Members \_\_\_\_\_ Non-Members \_\_\_\_\_

Registration: Members \_\_\_\_\_ Non-Members \_\_\_\_\_

- **ICME was not provided with the costs to our host, the Cultural Palace of Nationalities for the ICME banquet, transportation, admission to Shikumen House Museum, additional expenses.**

	IC	Host	Third Party*	Total
<b>Income</b>				
Participation Fees				
Sponsorship				
From Committee funds	1707,91			1707,91
Other (please specify)				
<b>TOTAL INCOME (C)</b>				
<b>Expenses</b>				
Space rental	n/a			n/a
Transportation	n/a			n/a
Hospitality (receptions)	850,00		*	850,00
Guest speaker(s)	n/a			n/a
Bursaries for participants (indicate number of bursaries and total amount)	n/a			n/a
Support material for meeting (agendas, brochures, invitations)	857,91			857,91
Translation	n/a			n/a
Other (please specify)	n/a			n/a
<b>TOTAL EXPENSES (D)</b>	1707,91			1707,91
<b>NET RESULT (C-D)</b>	0			0

\* Please indicate the name

**Additional information**

Please let us have any further comments on the relationship between ICOM and your committee that have not already been captured in this survey.

I note that although a requested update on ICME membership is not requested this year, I will supply it to the best of my ability.

August, 2010 - 343 members

- **7 new members,**
- 22 institutional members
- 58 countries represented in ICME, all continents are represented by membership

**Governance**

Chairperson: Name - Annette B. Fromm, Ph.D.

Country - USA

Year Elected to Board - 2007

Year Elected as Chair – 2007 & 2010

Secretary: Name – Viv Golding

Country - UK

Year Elected to Board - 2010

**Other Board Members**

Name	Country	Role in the Board	Year Elected
Zvezdana Antos	Croatia	Treasurer	2007
Mihai Fifor	Romania	Newsletter editor	2010
Matthias Beitzl	Austria	Webmaster	2004
Dr. Yang Jongsung	South Korea	Member	2007
Tone Karlgard	Norway	Member	2007
Rongsenla Marsosang	India	Member	2007
Dr. Anette Rein	Germany	Member	2007

### **C) THREE-YEAR PLAN 2011-2013**

The submission of a three-year-forward plan, as part of the annual reporting is considered necessary in order to gain a thorough understanding of the ICs long term plan and the objectives / mechanisms – the means by which they intend to achieve their vision.

When filling in this information, consider the directions provided by the 2008-2010 Strategic Plan of ICOM.

Out of the following plans for 2011-2013, please indicate those activities you would like the Secretariat to include in ICOM's communication campaign and media (ENewsletter, ICOM News, ICOM's website, etc.).

#### **C.1 Please describe your committee's Aims and Objectives for the Next Three Years.**

- **Note, this task remains quite difficult to accomplish. ICME's plans for a joint meeting in 2011 had to be cancelled late in 2010 because the committee with which the meeting was to be planned jointly, finalized unacceptable plans without seeking input from ICME.**

**In accordance with the new ICME Rules, a new and smaller board was elected at the close of the Shanghai meeting. It was decided by the new ICME board to issue a call for proposals for the 2011 conference, which was done late in November, 2010.**

**Thus, you will find that those projections are either sketchy or lacking.**

**Thank you**

#### **Explain change in 2011 plan**

ICME/2011/Banz Monastery at Bad Staffelstein (Upper Franconia), Germany, October 2-October 5, 2011. The theme of the conference will be "Boundaries and Dissolution." More details including the Call for Papers and Registration information to be posted on ICME website, <http://icme.icom.museum/> The conference will be followed by a post-conference tour, October 5-9.

ICOM-Germany has been contacted, as well as ICOM-Europe. In addition, the ICOM President has been invited to attend the conference.

## C. 2(a) Implementation Plan for 2011

Implementation Plan for 2011			
Activities	Description of activity and expected output(s) and outcome (s)	Projected Costs	Delivery date
Annual meeting	<p>ICME/2011/Banz Monastery at Bad Staffelstein (Upper Franconia), Germany, October 2-October 5, 2011. The theme of the conference will be "Boundaries and Dissolution." More details including the Call for Papers and Registration information to be posted on ICME website, <a href="http://icme.icom.museum">http://icme.icom.museum</a></p> <p>The conference will be followed by a post-conference tour, October 6-9.</p>	<p>Most costs will be covered by registration fees.</p> <p>In addition, ICME will support two ICME fellows for a member from a developing nation or a youth member, 2,000 euros each</p>	
Communication	ICME newsletters will be prepared and distributed as they have been in the past		
Publications	n/a		
Participation of target groups	ICME will support at least one ICME fellow from from a developing nation or a youth member, 2,000 euros each	2,000 - 4.000,00 €	
Activities relating to ICOM SP	<p><a href="#">1 Strengthen ICOM's global impact</a></p> <p>3 Museums are part of global forums which explore provocative contemporary issues through interaction with</p>		

	<p>non-traditional partners</p> <p>5 New collaborative networks for developing and disseminating ICOM's activities</p> <p><a href="#">2 Provide leadership in advocating the value of heritage</a></p> <p>1. Collaborative communication systems to stimulate the understanding of how heritage affects everyday life</p> <p><a href="#">3 Champion effectiveness and high standards in museums</a></p> <p>2. Case studies demonstrating the effective implementation of good practice are in place and communicated across all networks</p> <p>4 Collections are acquired, used and presented in diverse ways that stimulate dialogue</p>		
Other activities pursued by IC	n/a		

Estimated total Budget

What will be the participation fees?

Registration: 30 Members

Early Registration: Members \_\_\_€ 230\_\_\_ Non-Members 270\_\_\_\_\_

Registration: Members 300\_\_\_\_\_ Non-Members 330\_\_\_\_\_

	IC	Host	Third Party*	Total
<b>Income</b>				
Participation Fees	230			6900
Sponsorship				
From Committee funds				
Other (please specify) potential grant from ICOM Germany, tbd				
<b>TOTAL INCOME (C)</b>				6900
<b>Expenses</b>				
Space rental	n/a			n/a
Transportation (post conference tour)	3000			3000
Hospitality (receptions)	1800			1800
Guest speaker(s)	n/a			n/a
Bursaries for participants (indicate number of bursaries and total amount)	2 ICME fellows 2000 each			4000
Support material for meeting (agendas, brochures, invitations)	1900			1900
Translation	n/a			n/a
Other (please specify) handling fees	200			200
<b>TOTAL EXPENSES (D)</b>	12900			12900
<b>NET RESULT (C-D)</b>	0			0

\* Please indicate the name

## C. 2(b) Implementation Plan for 2012

ICME is working with both ICOM Zambia and a member in Norway to arrange for the ICME/2012 conference to be held in either site. We hope to have the details well on the way to finalization by the time of the ICME/2011/Banz Monastery at Bad Staffelstein (Upper Franconia), Germany conference.

Implementation Plan for 2012			
Activities	Description of activity and expected output(s) and outcome (s)	Projected Costs	Delivery date
Annual meeting	ICME is in negotiations with ICOM Namibia to plan an annual conference in Namibia in 2012		
Communication	ICME newsletters will be prepared and distributed as they have been in the past		
Publications	n/a		
Participation of target groups	We will continue our tradition of supporting at least one ICME fellow to participate in the annual meeting.	2,000 - 4.000,00 €	
Activities relating to ICOM SP	Objective 1 5 New collaborative networks for development and dissemination of ICOM's activities  Objective 3 2 Communicated case studies demonstrating effective implementation of good practices		
Other activities pursued by IC	n/a		



--	--	--	--

Estimated total Budget

Registration: 30 Members

Early Registration: Members € 200 Non-Members \_\_\_\_\_

Registration: Members \_\_\_\_\_ Non-Members \_\_\_\_\_

	IC	Host	Third Party*	Total
<b>Income</b>				
Participation Fees	200			6000
Sponsorship				
From Committee funds				
Other (please specify)				
<b>TOTAL INCOME (C)</b>				6000
<b>Expenses</b>				
Space rental	n/a			n/a
Transportation (post conference tour)	3000			3000
Hospitality (receptions)	1800			1800
Guest speaker(s)	n/a			n/a
Bursaries for participants (indicate number of bursaries and total amount)	2 ICME fellows 2000 each			4000
Support material for meeting (agendas, brochures, invitations)	1900			1900
Translation	n/a			n/a
Other (please specify) handling fees	200			200
<b>TOTAL EXPENSES (D)</b>	12900			12900
<b>NET RESULT (C-D)</b>	900			

\* Please indicate the name

### C. 2(c) Implementation Plan for 2013

Implementation Plan for 2013			
Activities	Description of activity and expected output(s) and outcome (s)	Projected Costs	Delivery date
Annual meeting	ICME/2013 will be part of the ICOM triennial in Brazil		
Communication	ICME newsletters will be prepared and distributed as they have been in the past		
Publications	n/a		
Participation of target groups	ICME will support two annual fellows to encourage participation of young members or members of developing nations.	4.000,00 €	
Activities relating to ICOM SP	<p><a href="#">1 Strengthen ICOM's global impact</a></p> <p>3 Museums are part of global forums which explore provocative contemporary issues through interaction with non-traditional partners</p> <p>5 New collaborative networks for developing and disseminating ICOM's activities</p> <p><a href="#">2 Provide leadership in advocating the value of heritage</a></p> <p>3. Collaborative communication systems to</p>		

	<p>stimulate the understanding of how heritage affects everyday life</p> <p><a href="#">3 Champion effectiveness and high standards in museums</a></p> <p>4. Case studies demonstrating the effective implementation of good practice are in place and communicated across all networks</p> <p>5 Collections are acquired, used and presented in diverse ways that stimulate dialogue</p>		
Other activities pursued by IC	n/a		

Estimated total Budget

Registration: 70 Members

Members \_no fee, part of general conference fee -

Early Registration: Members \_\_\_\_\_ Non-Members \_\_\_\_\_

Registration: Members \_\_\_\_\_ Non-Members \_\_\_\_\_

ICME/Brazil/2013 will be held in conjunction with the ICOM general conference planned for June 2013. ICME will seek local sponsorship for the annual members dinner and admission to selected ethnographic museums and perhaps for transportation.

	IC	Host	Third Party*	Total
<b>Income</b>				
Participation Fees				
Sponsorship				
From Committee funds				
Other (please specify)				
<b>TOTAL INCOME (C)</b>				
<b>Expenses</b>				
Space rental	n/a			n/a
Transportation (post conference tour)	3000			3000
Hospitality (receptions)	1800			1800
Guest speaker(s)	n/a			n/a
Bursaries for participants (indicate number of bursaries and total amount)	2 ICME fellows 2000 each			4000
Support material for meeting (agendas, brochures, invitations)	1900			1900
Translation	n/a			n/a
Other (please specify) handling fees	200			200
<b>TOTAL EXPENSES (D)</b>	12900			12900
<b>NET RESULT (C-D)</b>				

\* Please indicate the name

## D) SIGN-OFF BY THE PRESIDENT OF THE COMMITTEE

Name of the President \_\_\_\_\_

Place \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

This report should be

- 1) either signed **by the President of the Committee** and send to ICOM Secretariat via surface mail or by fax:

*ICOM Secretariat- Division of Finance and Administration*

*UNESCO House 1, rue Miollis – 75015 Paris-France*

*Fax: +33 (1) 43.06.78.62*

- 2) or emailed in an electronic format **by the President of the Committee** at [ICReports@icom.museum](mailto:ICReports@icom.museum)